

## 5510 RULES AND REGULATIONS - Parental Involvement In Education

- I. The involvement of parents and community members is an essential component to nurture students and ensure their success. Utica Community Schools will make every effort to invite and consider parent and community input to ensure the success of our students.
- II. Utica Community Schools will involve parents in the following manner to develop procedures for parent involvement:
  - A. Distribute a draft of this document to parents
  - B. Inform English Language Learners families, homeless families and migrant worker families of school policies and involvement opportunities
- III. Parent involvement in Title I schools will be governed by Rules & Regulations #5510 Title I Parent Involvement.
- IV. Utica Community Schools shall maintain web access to the following:
  - A. Kindergarten through 12<sup>th</sup> grade Learning Links
  - B. Annual Report Information
  - C. District Events Calendar
  - D. Individual School Web SitesUtica Community Schools shall also provide the following paper copies to parents:
  - A. District Newsletter – Focus for the Community
  - B. School Newsletters
  - C. Annual Reports
  - D. Parent/Student Handbooks (Elementary, Junior High, Senior High)Utica Community Schools provides information for parents regarding school activities and district updates on community access cable television
- V. Utica Community Schools shall coordinate and integrate opportunities for parental involvement with:
  - A. Academic Support Programs
  - B. Academic Competitions
- VI. Utica Community Schools shall assess parent involvement by including questions on the annual Community Survey. The information from the survey will be used to develop strategies to improve parental involvement.
- VII. Parents can be involved in school activities by:
  - A. Volunteering at the school;
  - B. Helping their children with homework;
  - C. Attending open houses;
  - D. Attending parent/teacher conferences; and

E. Joining a parent organization.

VIII. Utica Community Schools will do the following to build the capacity for strong parental involvement in our schools:

- A. Help parents understand the state's academic content standards; academic achievement standards; state and local assessments; the requirements of Title I, part A;
- B. Make available opportunities for parents to monitor their children's progress and work with educators;
- C. Make available materials and resources for parents to help them work with their children to improve their children's academic achievement;
- D. Educate administrators and staff members on how to reach out to and communicate and work with parents as equal partners;
- E. Coordinate parental involvement activities with state and federally funded programs available to students; and
- F. Ensure that information related to school and parent programs is sent to parents in an understandable and uniform format, including an alternative format upon request.



## 5510 RULES AND REGULATIONS - Title I Parent Involvement

In compliance with the No Child Left Behind Act of 2001, Utica Community Schools will follow these procedures for parent involvement in Title I schools.

- I. Parents are invited and encouraged to participate in the school improvement process at all buildings and the district level. All Title I planning will take place as part of the building school improvement planning. (See Policy #8305 - School Improvement)
- II. In addition to the annual Public Act 25 meeting held in each building, Title I parents shall be invited to an annual meeting for purposes of:
  - A. Informing parents of their school's participation in the Title I program and their right to be involved.
  - B. Discussing, reviewing, and evaluating Title I program components
  - C. Communicating upcoming parent meetings and activities
  - D. Encouraging cooperative efforts between school and home in the educational process
  - E. Participating in an annual Parental Involvement Survey
- III. A home-school compact will be jointly reviewed by parents and staff annually for participating children in Title I schools to be shared at Parent Teacher Conferences.

The compact will include:

  - A. Shared responsibility for increased student achievement
  - B. School responsibility for instruction and providing ongoing communication regarding student progress
  - C. Parent responsibility for support through attending Parent Teacher Conferences and school functions
- IV. Parents will be provided with timely program information which may include:
  - A. Calendar of upcoming meetings and activities
  - B. Ideas for helping students at home
  - C. Ways to communicate with staff
  - D. Newsletters
- V. Reporting student progress to Title I parents will be integrated with regular classroom reporting procedures.
- VI. Building procedures for working and communicating with parents and improving parent involvement shall be revised and updated on an annual basis. Staff will receive ongoing support including strategies for creating a parent-teacher partnership.
- VII. Parental involvement activities will:
  - A. Include timely informative notification
  - B. Be at convenient times for parents



- C. Accommodate parents with disabilities
- D. Be coordinated with other Preschool, Head Start, ELL, and Special Education programs

VIII. Parent involvement shall be promoted by:

- A. Providing research-based materials and training in the core academic areas to improve their child's achievement
- B. Staff awareness of the value/methods of parental involvement
- C. Encouraging community organizations and businesses to assist and support parent involvement activities

IX. The Title I Parental Involvement Rules and Regulations are available to parents of participating children for distribution or at the district website [www.uticak12.org](http://www.uticak12.org). (Policy #5510)

