



# School Safety Drill Record 2022-2023

School Name: Havel Elementary

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### Fire Drills

(reasonably spaced; 3 of the 5 must be held by Dec. 1<sup>st</sup>)

Conducted by: Bev Buelch	Date: 9/28/23	Time: 10:00 pm
Conducted by: Jennie Blair/ Bev Buelch	Date: 10/24/23	Time: 2:00 pm
Conducted by: Jennie Blair/Bev Buelch	Date: 11/30/23	Time: 2:00 pm
Conducted by: Jennie Blair	Date: 2/15/24	Time: 10:00 am
Conducted by: Jennie Blair	Date: 4/23/2024	Time: 10:00 am

### Tornado Safety Drill

(one shall occur in March)

Conducted by: Jennie Blair	Date: 1/11/24	Time: 10:30
Conducted by: Jennie Blair/Bev Buelch	Date: 3/20/2024	Time: 1:00 pm

### Lock Down or Shelter-in-Place Drill

(reasonably spaced; at least 1 before Dec. 1<sup>st</sup> and 1 after Jan. 1<sup>st</sup>)

Conducted by: Bev Buelch/Jennie Blair	Date: 10/12/23	Time: 10:30 am
Conducted by: Bev Buelch/Jennie Blair	Date: 1/30/2024	Time: 1:00 PM
Conducted by: Michelle Oakley/ Jennie Blair	Date: 4/18/2024	Time: 2:00 pm

**NOTE:** one of the 10 drills listed above must occur during a lunch, recess or other period when a significant number of students are gathered but not in the classroom.

Jennie Blair

Jennie Blair

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Principal's Signature

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Printed Name