



School Safety Drill Record 2019-2020

School Name: **Heritage Junior High School/Utica Academy for International Studies**

Fire Drills

(reasonably spaced; 3 of the 5 must be held by Dec. 1st)

Conducted by: Kenneth Voakes	Date: 9/26/19	Time: 1:15pm
Conducted by: Kenneth Voakes/Michelle Oakie*	Date: 10/4/19	Time: 10:30am
Conducted by:	Date:	Time:
Conducted by:	Date:	Time:
Conducted by:	Date:	Time:

Tornado Safety Drill

(one shall occur in March)

Conducted by:	Date:	Time:
Conducted by:	Date:	Time:

Lock Down or Shelter-in-Place Drill

(reasonably spaced; at least 1 before Dec. 1st and 1 after Jan. 1st)

Conducted by:	Date:	Time:
Conducted by:	Date:	Time:
Conducted by:	Date:	Time:

NOTE: one of the 10 drills listed above must occur during a lunch, recess or other period when a significant number of students are gathered but not in the classroom.

(*) Denotes drill occurring during lunch or passing period.

Principal's Signature

Printed Name