



# School Safety Drill Record 2019-2020

School Name: **Heritage Junior High School/Utica Academy for International Studies**

### Fire Drills

(reasonably spaced; 3 of the 5 must be held by Dec. 1<sup>st</sup>)

Conducted by: <b>Kenneth Voakes</b>	Date: <b>9/26/19</b>	Time: <b>1:15pm</b>
Conducted by: <b>Kenneth Voakes/Michelle Oakie*</b>	Date: <b>10/4/19</b>	Time: <b>10:30am</b>
Conducted by: <b>Kenneth Voakes/Michelle Oakie</b>	Date: <b>10/15/19</b>	Time: <b>2:30pm</b>
Conducted by:	Date:	Time:
Conducted by:	Date:	Time:

### Tornado Safety Drill

(one shall occur in March)

Conducted by:	Date:	Time:
Conducted by:	Date:	Time:

### Lock Down or Shelter-in-Place Drill

(reasonably spaced; at least 1 before Dec. 1<sup>st</sup> and 1 after Jan. 1<sup>st</sup>)

Conducted by:	Date:	Time:
Conducted by:	Date:	Time:
Conducted by:	Date:	Time:

**NOTE:** one of the 10 drills listed above must occur during a lunch, recess or other period when a significant number of students are gathered but not in the classroom.

(\*) Denotes drill occurring during lunch or passing period.

Principal's Signature

Printed Name