



Wiley Coyote Volunteers

Meeting Minutes

Date: Wednesday, November 15, 2023

Location: Wiley Elementary Library

Meeting Start Time: 7:02 p.m.

- Attendees:
 - We had 10 Volunteers
 - Mrs. Andrus, Teacher Liaison

- Old Business
 - Questions/Approval of October Meeting Minutes & Special Meeting for Treasurer Voting
 - Both sets of Meeting Minutes were approved
 - Treasurer Report
 - Becky Robinson, new Treasurer voted in confirmed that we raised \$23,551.73 from the Fun Run. With the deduction of the prizes, we had a net profit of \$20,000, however this amount does not include the Wiley T-Shirt prize
 - Treasurer Report for October was reviewed and approved

- Principal Update
 - While Mrs. Merivirta was unable to attend, she wanted to thank the Volunteer Group for providing food for the Wiley Staff during Parent-Teacher Conferences, and that the school had a great parent turnout for conferences

- Housekeeping Items
 - Vote for approval of By-Law changes
 - By-Laws that were shared during the September meeting were approved

- On-Going Items
 - Birthday Prizes – students who have a birthday during the summer months are being recognized for their ½ Birthday
 - Kroger – we have gained 13 households since August. We are working on a flyer to disburse to students as a reference for parents on how to sign-up
 - Spirit Wear
 - Box Tops
 - Bagel Days (Janet Altz) – no issues for our November Bagel Day



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- On-Going Events
 - Rink Night (Lauren Banish) – we had 45-50 kids at our November event. Our next Rink Night will be January 9th. We will create stickers for the kids to wear home the day of. Crystine Parent will also assist in creating a Skate Night poster.
 - Dinner Night Out (Jessi Kelley)
 - Tuesday, November 21st at Mavrix – we will receive 10% back for our DNO event at Mavrix, the flyers are done and will be sent home with students. Our next DNO will be at Chuck E Cheese on Monday, January 15th. Our October Chuck E Cheese raised \$256.40
 - All A & B Donuts – we will continue the All A & B Donuts as we have previously done
- New Business
 - 5 Below Fundraiser – Date(s) of December 10th – 16th
 - Pumpkin Raffle – Janet Altz – great turnout – we had 28 pumpkins, and the kids had a great time trying to win a pumpkin. Discussed decorating the area of the front doors as the kids love seeing the decorations, and different events/things
 - Trunk or Treat – Kim Schultz and Maryam Khan – event went well, and the Eppler location was great. We had 32 vehicles that passed out candy, and provided the Utica and Shelby Police and Fire Department with extra donuts we had as a donation
 - Holiday Shop – Thursday, December 7th and Friday, December 8th
 - *Co-Chairs – Crystine Parent, Amber Pulford and Lindsay Machiniak*
 - Shopping for the event is currently happening, and the PTO Closet will be inventoried on Friday, November 17th for any items that we can use from last year's Holiday Shop
 - The flyer has been completed and will be sent out prior, as well as a Sign-Up Genius for volunteers
 - There was a motion and approval for \$2,500 for the Holiday Shop to purchase items to ensure we have enough gifts
- Any individuals interested in Chairing the following Events:
 - All-Grade Assemblies – *all year*
 - Playground Equipment Chair – *Devan McCarroll*
 - School Decorating – *all year*



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- Pumpkin Raffle – *Janet Altz & Lauren Banish*
 - Trunk or Treat – *Kim Schultz & Maryam Khan*
 - Holiday Shop -*Crystine Parent, Amber Pulford & Lindsay Machiniak*
 - Family Bingo Night - *March*
 - Grown-Ups w/ Donuts – *March*
 - Teacher Appreciation – *Crystine Parent*
 - Carnival – *Executive Board*
 - Kindergarten Celebration – *Crystine Parent*
 - 6th Grade Party – *Kendra Gott & Megan Scott*
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- **Open Discussion to Members** – *new ideas, suggestions, feedback, etc.*
 - The Executive Board sent out a “Getting to Know You” form to teachers to help with gift ideas, items, etc., for Teacher Appreciation
 - Recently had a school assembly that all of the kids really enjoyed
 - The volleyball and soccer nets are being finished by Chris Pulford, and once completed, they will be provided to the school
 - Bingo Night – it was decided to cancel Bingo Night due to parent feedback, and the timing of the event during the year. This event has been tentatively re-scheduled for March 2024
 - Families in Need – Mrs. Andrus confirmed that the Wiley Staff will be raising monies for Families in Need for the Holidays
 - The Canned Food Drive will be completed as of Thursday, November 16th
 - The Student Council will be coordinating the following events:
 - Toys for Tots from November 17th – December 8th
 - Mittens for Detroit from December 1st – 10th
 - Candy Cane Grams – tentative dates of December 12th – 14th
 - Valentine’s Day Suckers – dates TBD
 - Smencil sales were a hit, and 500 more have been ordered for additional sales for Kinders, 1st and 2nd Graders
 - World Kindness Day – great event that Student Council led for Wiley Staff that provided gifts and kind sayings for all that they do



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- **Closing of Meeting** – meeting was adjourned at 7:57 p.m.